

POSITION DESCRIPTION – June 2021

Position Title	Aboriginal and Torres Strait Islander Curator-in-Residence
Terms of Contract	The Aboriginal and Torres Strait Islander Curator-in-Residence position is a part-time (0.2 FTE), fixed-term role from August 2021 to 30 June 2022.
Reporting Structure	Reporting to the Artistic Director, ACE Open Direct reports - n/a
Key Relationships	Internal: Board, Staff, Volunteers, Artists External: Collaborative Partners, External Contractors
Location	The position is located at ACE Open, Lions Arts Centre, North Terrace (West End), Kaurua Yarta, Adelaide SA 5000
Salary	The salary is \$65,000 per annum plus 10% superannuation (this will be paid on 0.2 FTE pro-rata equivalent of \$13,000 per annum plus 10% superannuation)
Hours	This is a part-time position – 0.2 FTE. Normal working hours will be Tuesday – Friday 9am-5pm on a day to be negotiated.

ACE Open provides transformative contemporary art experiences for artists and audiences from its CBD art space in Adelaide, South Australia. As South Australia's flagship contemporary art gallery, ACE Open presents a year-round program of free exhibitions by practicing South Australian, Australian and international artists. Its exhibitions and public programs are held at ACE Open, which is located in the Lion Arts Centre in the west end of the city. ACE Open also delivers an annual studio program for five South Australian artists, culminating in an end of year exhibition in the ACE Open gallery.

POSITION PURPOSE

Working closely with the Artistic Director, the Aboriginal and Torres Strait Islander Curator-in-Residence will gain a broad general understanding of the creative and strategic activities of a small-to-medium contemporary art space, contribute curatorially to artistic programs, as well as provide project management support for a range of artistic programming activities.

Learning areas associated with the professional development component of the Aboriginal and Torres Strait Islander Curator-in-Residence position include: curatorial research; new art work commissions; exhibition project management; artist studios; arts writing and publishing; strategic planning; funding applications; engagement with national and international artists and curators.

KEY RESPONSIBILITIES

Artistic Programs	<ul style="list-style-type: none">• Support the Artistic Director in the administration, research and development of the 2022/2023 artistic program• Project support for Water Rites exhibition as part of Tarnanthi Festival 2021• Support delivery of the annual Studio Program• Other tasks, as requested by the Artistic Director
Project Management	<ul style="list-style-type: none">• Assist with event management and delivery of exhibition-linked public programs• Develop and produce the NAIDOC Week 2022 public artwork/event• Other tasks, as requested by the Artistic Director

Note: The incumbent can expect to be allocated duties, not specifically mentioned in this document, but within the capacity, qualifications and experience normally expected from persons occupying a position of this level.

KEY SELECTION CRITERIA

- Experience developing and / or managing exhibitions and associated events;
- Experience working with artists in a gallery or curatorial capacity;
- Planning, organisational and budget management skills;
- Strong communication skills;
- Strong interpersonal skills and capacity to work as part of a small team.

Note: experience can include employment or volunteering.