



ACE OPEN

Lion Arts Centre
North Terrace (West End)
Kaurua Yarta
Adelaide SA 5000

Education group visits to ACE Open A guide for teachers and educators

Self-led school and university groups

Booking a self-led visit to ACE Open

If you are bringing a group of ten or more students, we require you to book your visit in advance, so our staff and volunteers are aware. Bookings must be made at least two weeks in advance of your planned visit date. As we are a small gallery, group bookings are essential in order to minimise clashes with other events and programming.

To book a self-led visit, please call us on (08) 8211 7505 or [complete our online booking form](#). If you are wishing to book over the phone, please have the following information ready before you call:

- Up to three potential dates for your visit
- School address, telephone number and email address
- Group size and age of students (please note that the maximum group size you can book for is ninety students in one visit)
- any specific access requirements that members of your group may have

Confirmation of your visit will be provided within three working days.

Planning your visit

We strongly encourage teachers to visit our exhibitions before booking a group visit. If you have any questions about the exhibition and/or specific artworks, please mention this during your booking so we can best support your visit.

If you are bringing a group of thirty-five or more students, we will ask you to please split your group into smaller groups and enter the gallery in intervals to avoid overcrowding

Introductory talks given by our Curator or Public Programs Coordinator are available upon request and are subject to staff availability. Introductory talks provide a brief overview of the exhibition and run for approximately five minutes. Teachers and educators are then responsible for group engagement with the exhibition. If you are interested in an introductory talk for your group, please mention this whilst booking. Introductory talks will not be available for groups booking within two weeks of their visit or who arrive at the gallery without making a booking in advance.



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For primary and secondary school groups, adult supervision of students is required at all times, at no time will ACE Open assume responsibility for your group. Please find below the required teacher to student ratios and ensure the adequate number of teachers and/or guardians are present during your visit.

Teacher-to-student ratio

1:6 for Preschool–year 2

1:10 for years 3–7

1:15 for years 8–12

At the gallery

Upon arrival at ACE Open, please stop by our Front of House desk, located in the Front Room area of our building and see the staff member/volunteer on the desk to check your group in for their visit. For groups with backpacks, these will need to be left at the Front of House desk before you enter the gallery.

Before entering the gallery, it's a good idea to go over gallery etiquette with your group. At ACE Open we ask that groups

- Treat other visitors and each other with respect while visiting ACE Open
- No touching of the artworks, unless the work is interactive (staff and volunteers will invigilate group interaction with interactive artworks)
- Don't use flash photography when taking photos of artworks
- No running, loud voices or eating while inside the gallery
- Sketching and/or completing worksheets in the gallery is permitted with dry materials only (pencils, graphite sticks, fine-tipped pens and/or wax crayons)